



DIRECTOR OF MISSIONS
for Social Good, Neighborhood Impact, and Faith in Action

Purpose:

To serve in a key role by developing, implementing, and directing a comprehensive mission strategy which leads the congregation in making a difference.

Accountability

Accountable to the Senior Pastor/Head of Staff

Responsibilities:

Strategy & Leadership:

- Develop and implement a comprehensive mission strategy that includes local, national, and international outreach efforts.
- Assist in aligning missional programs with the church's vision and overall ministry goals.
- Regularly evaluate and refine mission initiatives based on effectiveness and congregational engagement.
- Collaborate with various Session committees as missional opportunities arise and overlap.
- Serve as a staff liaison to the Mission Committee and ex-officio staff liaison to the Second Wind Board of Directors.
- Assisting the Session in defining and measuring mission ministry goals.

Local Mission & Congregational Engagement:

- Develop new partnerships and strengthen current relationships with ministry partners.
- Serve as a congregational representative to ministry partners and local organizations.
- Equip and mobilize volunteers to engage in meaningful service through, but not limited to, service projects, mission trips, and educational opportunities.
- Develop a congregational culture of mission and missional participation.

Administration & Communication:

- Alongside Elders, oversee the mission budget, ensuring funds are distributed effectively and transparently.
- Coordinate and manage Denominational Special Offerings and Care & Compassion Funds.
- Serve as the primary point of contact for those seeking assistance.
- Communicate mission opportunities and updates through church services, newsletters, and social media.

Relationships:

Works closely with the Senior Pastor.

Provides leadership to Session Committees as needed.

Staff Liaison to Mission Committee and Second Wind Board of Directors.

Preferred Qualifications:

- Bachelor's Degree.
- Experience in social work or missions work, whether in a church, nonprofit, or ministry setting.
- Proficiency in managing digital communication and social media for outreach purposes.
- Strong communication and relational skills, with the ability to engage diverse groups of people.
- Ability to work collaboratively with church staff, volunteers, and community partners.

Evaluation:

An annual performance and salary review will be conducted by the Personnel Committee.

Hours:

Full Time