Memo

To: Technology Grant Applicants

From: Presbytery Coordinating Council

Subject: Technology Grant Information and Application Requirements

**PURPOSE**

As we continue into the 21st Century, we are ever mindful of the rapidly changing cultural landscape and our growing use of technology in all areas of life, including ministry. The purpose of this grant is to assist congregations who have a need to upgrade or update their technology for use in their ministry.

The presbytery’s desire is not just for our churches to be able to replace or update what they have, but to create an opportunity to reach out, serve, and share in an even greater way the love of Christ in their congregation and their community.

A specific need is to be established by the grant applicant with details of product(s), cost, and intent listed.

**SCOPE**

Examples of projects that are eligible include assistance with the purchase of hardware and software to enable teams of trained personnel to acquire, maintain and deliver technology services. The grant amounts are flexible. If a congregation had only outdated equipment available to them (laptops/smartphones for example) they may be eligible for a larger grant. We have a team that is willing to give congregations some technology advice and you may contact them by making an initial inquiry with the INP Congregational Support Network (CSP).

**PROCESS**

Original applications for Technology Grants must be received by the Indian Nations Presbytery Office and will then be reviewed by the INP CSP. The Coordinating Council is responsible for final approval.

Priorities for Awarding Grants. the following criteria will be considered in establishing eligibility and priority for awarding grants:

1. Congregations with physical infrastructure, policies, and reasonable expectation of success.
2. Congregations with an expectation of trained operators.
3. Congregations with realistic operational plans for technology assets.

**CONDITIONS OF APPROVAL**

Approval is dependent on the assessment of realistic success and sustainability of a church’s plan.

**RELATED INFORMATION**

• Some congregations will need to have electrical work completed to provide clean power. Congregations will need to be able to secure and protect hardware from unauthorized use. Congregations will need to have policies considering identify theft and inappropriate use.

• Include copies of estimates or bids received from contractors relevant to the described project(s). Request that the contractor submit cost for this project separately if part of a larger project estimate or bid.

• Attach supplemental information that explains the nature of the project, including photographs, congregation’s financial ability to help with completion, or other relevant information useful in evaluating this project.

I acknowledge reading and understanding these instructions:

**Signature:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Teaching Elder or Clerk of Session