

Report to Presbytery 6/2/18

Personnel met May 17th and 24th to discuss personnel issues and conduct performance reviews.

We conducted a performance review of Lee Ann Finn, Presbytery's financial administrator. We are happy with the quality of her work. Her main concern as financial officer is the loss of continuity and having someone around with an institutional knowledge of INP's relationship to various businesses and other entities with whom we interface.

We also reviewed the performance of Administrative Assistant Sue MacHugh. The committee appreciates her professional demeanor. She enjoys working at INP and is comfortable with staff, moderator of Personnel, and moderator of MSG, She voiced concern about updating equipment (computers, phone system, and file storage) and decision-making in the absence of a head of staff with historical knowledge.

We conducted a performance review of Matt Meinke, Presbytery's somewhat part time, temporary, interim Stated Clerk. We discussed the increased load of work, over the past year, due to the absence of an executive. This, of course was addressed in part at the last meeting of Presbytery (February).

The Committee sees clear themes emerging in these performance reviews.

- We have a welcoming and professional staff.
- Lack of a head of staff with historical knowledge and continuity has had an impact.
- The Presbytery being in transition impacts staff, as well as changes coming in the other two presbyteries in Oklahoma.

At this point, Presbytery is operating on a basic level, maintaining itself, waiting for leadership in transition. Commitment of Presbytery to the congregations is essential. Staff is clearly dedicated to this. Commitment of congregations to presbytery is also important. Therefore, making progress on a transition process and proposal is vital.

Commitment by Presbytery to its employees is also important. Standing Rules assumes five year contracts, yet all three employees are working "temporary" interim positions. This will continue until Transition Task Force submits a transition plan which is endorsed by Mission Strategy Group and enacted by Presbytery.

Joe Meinhart, Moderator of Personnel Committee

On April 8, 2018, the congregation at First Presbyterian Church, Clinton, OK approved the recommendation of their session to dissolve the congregation. At the February meeting of Indian Nations Presbytery an Administrative Commission was formed to work with First, Clinton but was given no power, therefore the Commission recommends the following motion be approved by presbytery:

Motion:

That the Administrative Commission for the purpose of closing First Presbyterian Church, Clinton, Oklahoma, at the request of congregation; be given the following authority. To transfer memberships rolls, financial records, and all real property to Indian Nations Presbytery effective the date of dissolution, at which time the corporation be dissolved; and that the Commission arrange for the transfer of title to the Presbytery of all accounts and real property known to be in the possession of First Presbyterian Church of Clinton, and that the Board of Trustees be authorized to assert claim of the presbytery to any property of the First Presbyterian Church of Clinton not known at this time or property which may come to the First Presbyterian Church as the beneficiary of a will or trust not known at this time.

In addition, the Administrative Commission is granted the power to add an additional member from the First Presbyterian Church, Clinton.

From: Congregational Ministries Committee

Date: May 17, 2018

Subject: Information

Members of the Congregation Ministries Committee will be meeting at the Presbyterian Resource Center on Wednesday, June 6 from 10 am to 2 pm to begin sorting through the materials there. This is to determine what we have and we do not have, and some items may be discarded or given away. This is part of an ongoing process to update our resources and to provide a resource hub for all the churches in the presbytery. This action was approved by MSG at its meeting on May 16th.