

ANNUAL REVIEW OF PASTORAL COMPENSATION

The terms of call for every minister serving a congregation, part or full time, are reviewed annually by the presbytery. If the minister is covered under The Board of Pensions, changes in compensation also should be reported to The Board of Pensions within thirty (30) days following the change. The Board of Pensions forms are available at www.pensions.org.

NAME _____

CHURCH _____

CHURCH ADDRESS _____

Please check one:

- Pastor Co-Pastor Associate Pastor Designated Pastor
 Stated/Temporary Supply Interim Pastor Interim Associate Pastor
 Parish Associate, Other (specify) _____

Annual Salary Information for calendar year _____ Effective date of change _____

Total hours scheduled to work per week (e.g. 25, 30, 40) _____

Please enter annual amounts or zero if not applicable.

Annual Effective Salary

1. Cash salary _____ \$ _____
(Include employee contributions to 403(b)(9) plans; tax-sheltered annuity plans; unvouchered book, car, and study allowances.)
2. Housing allowance, utilities, and furnishings allowances _____ \$ _____
3. Church contributions to 403(b)(9) plans, tax-sheltered annuity plans and equity allowances _____ \$ _____
(Contributions to the Board of Pensions Retirement Savings Plan should not be included.)
4. Bonus (reported annually) _____ \$ _____
Year in which bonus is paid _____
5. SECA (For reimbursement in excess of 50%) _____ \$ _____
6. Other allowances (including copayment, medical) _____ \$ _____
(Do not include expenses reimbursed through vouchers.)
7. Manse amount (must be at least 30% of lines 1-6 for members residing in a manse) _____ \$ _____
- Total Annual Effective Salary (total of lines 1-7) _____ \$ _____**

Does church pay dues to the Board of Pensions (or provide medical, disability and retirement benefits through another denomination's plan)? Yes No

Board of Pensions dues are computed and benefits are determined on Effective Salary (subject to minimums and maximums). Effective Salary is any compensation a member receives during a Plan year from an employing organization. For more information, see *Understanding Effective Salary* booklet available on www.pensions.org. You may use the Total Effective Salary Calculator and the Dues Calculator (available at www.pensions.org) to determine the impact on dues.

Reimbursements, Vacation and Study Leave

SECA (For reimbursement of Self-Employment Tax, up to 50%) _____ \$ _____
The Board of Pensions excludes the first 50% from calculation of dues.

Total of business expenses (reimbursed by voucher) _____ \$ _____
(Include reimbursements for auto, travel, education, professional and entertainment expenses.)

Total other reimbursements (specify: _____) _____ \$ _____

Vacation time _____ Study Leave _____

Clerk of Session or Church Officer

Date

Minister

Date